Data center cleaning: what we clean

Walk the facility with this sheet and tick each room and its entry rules.

Facility _____ **Room or hall** _____

Walked by _____ **Date** _____

Technical rooms

- ☐ Server rooms
- ☐ Network rooms
- ☐ Operations rooms
- ☐ Raised-floor top surface
- ☐ Equipment exteriors wiped with low-lint supplies
- ☐ Colocation cage floors and nearby aisles
- ☐ Equipment never run or moved; cage contents left alone

Entry rules for each technical room

- ☐ Products and tools your site requires
- ☐ ESD precautions
- ☐ Escort arrangements
- ☐ Who approves entry
- ☐ Notice needed before a visit
- ☐ Visits placed in approved change windows

Routes into the white space

- ☐ Corridors
- ☐ Loading areas
- ☐ Staging rooms
- ☐ These routes kept clean on every visit

Offices and support rooms

- ☐ Offices
- ☐ Staff rooms and breakrooms
- ☐ Restrooms
- ☐ Office floors vacuumed and mopped
- ☐ Periodic floor care outside the white space

Your notes

- [ ] Hours the offices are occupied
- [ ] Floor materials outside the white space
- [ ] Separate task lists for offices and technical rooms

Notes